

Meeting 5th Tuesday June 2018

- Bev present; Kyle, Mihit absent
- **GSO Symposium: Thursday 16th Aug 2018**
 - 30 total speakers. Senior then “having presented before” priority
 - Both presenters and posters can submit resume
 - Resume book will have section for presenters and posters
 - Speakers will get brief introduction before starting presentation
 - Discussing timeline for coordinator tasks
 - Website planned to go up next week
 - Will not be sending physical invitations
 - Website went live first week of July last time
 - First come, first serve for posters; ~38
 - Dept will pay for poster print
- **Non-Symposium Discussion**
 - GSO does poster session for Industrial Advisory Council.
 - Will probably be same posters from Symposium. Probably Sept 7
 - Headphone allowed in one ear in lab?
- **Updates**
 - David Rokke: President
 - Vinny and him discussed with ITaP to film all presentations, and upload on Vimeo for those who pay for
 - Jason is ok with submitting for printing by 10th Aug
 - Vinny Pizzuti: Vice President Industrial Liaison head
 - Industrial contact list finalized; ~50.
 - Aidan Coffey: Outreach Industrial Packet Coordinator
 - Will be doing GERI Summers Outreach
 - Needs a few more volunteers
 - Akriti: Sustainability Refreshment Coordinator
 - Same caterers as last time. Breakfast will be included this time (was bad last time)
 - Ayşe Eren: Social Publications Coordinator B
 - Trip on 30th June. ~20 people
 - Considering to collect ~\$5 per person for food
 - Turkey Run was not done last year
 - Jessica Torres: First Year Scheduling Coordinator
 - Planning to do activities during orientation week
 - Kai Jin: Safety Refreshment Coordinator
 - Safety inspection over next week, mornings
 - Office clean up this week
 - Tony Mathew: Publications Publications Coordinator A
 - Improved Symposium brochure
 - Updated officers on website
 - Updated Symposium page on GSO website
- **To Do**
 - David Rokke: President

- Send out email announcing Symposium
- Vinny Pizzuti: Vice President Industrial Liaison head
 - To give all officers permission to edit calender, once
- Ayşe Eren: Social Publications Coordinator B
 - Will talk with Vinny about getting GSO funds for Turkey Run trip
- Tony Mathew: Publications Publications Coordinator A
 - Reduce file sizes of officer images
 - Work on brochure